UNITED STATES MARINE CORPS
U.S. MARINE CORPS AIR STATION
YUMA, ARIZONA 85369-5000

StaO 13500.1
3EA2
19 Nov 92

STATION ORDER 13500.1

From: Commanding Officer
To: Distribution List

Subj: REPORTING, REQUISITIONING AND TURN-IN OF CARTRIDGE ACTUATED DEVICES (CADS), AIRCREW ESCAPE PROPULSION SYSTEMS (AEPS) AND ASSOCIATED EQUIPMENT

Ref: (a) OPNAVINST 4790.2E
(b) OPNAVINST 8600.2A
(c) NAVAIR 11-85-1
(d) NAVAIR 11-100-1.X
(e) SPCCINST P8010.12C
(f) WgO 13500.2
(g) OP 5 (Vol's 1 & 2)

Encl: (1) Sample MALS-13 Monthly Consolidated 120 Day CADS/AEPS Projection Report
(2) Sample Monthly 120 Day CADS/AEPS Projection Report (VMFT-401 and SOMS)
(3) Sample Immediate/Special CADS/AEPS Request
(4) Standard Form 344 Multiuse Requisition/Issue System Document

1. Purpose. To publish specific procedures and amplifying instructions for the reporting, requisitioning and turn-in of CADS, AEPS and associated equipment.

2. Background

a. References (a) through (d) list maintenance functions and delineate general/specific data regarding CADS/AEPS.

b. References (d), (e) and (f) list specific instructions for the requisitioning, handling, and retrograde of CADS/AEPS.

c. Reference (g) details requirements for the storage of explosive devices.

3. Duties and Responsibilities

a. Aircraft Squadron Commanders (MAG-13)

(1) As delineated in reference (f), establish work center status boards in the 130 series work centers reflecting, but not limited to, the below information. Work center status boards are not meant to replace the aircraft Log Book/Parachute History Cards as the source of record for installed CADS/AEPS installation and expiration data, but are meant for use as a visual reminder of the program.

(a) Aircraft Bureau Number.

(b) Naval Ammunition Logistics Code.

(c) Location.

(d) Lot Number.

(e) Installation Date.

(f) Expiration Date.

(2) Submit the Squadron Monthly 120 Day CADS/AEPS Projection Report not later than the first day of each month to the MALS Commanding Officer for inclusion in the Group's consolidated CADS/AEPS request, in accordance with reference (f) and per the following schedule:

REPORT SUBMITTED	FOR MONTH OF
JAN	MAY
FEB	JUN
MAR	JUL
APR	AUG
MAY	SEP
JUN	OCT
JUL	NOV
AUG	DEC
SEP	JAN
OCT	FEB
NOV	MAR
DEC	APR

(3) Negative reports are required.

b. MALS-13 Commanding Officer

(1) Submit the Group's consolidated CADS/AEPS request to the Commanding Officer, MCAS Yuma, AZ (Weapons Officer) not later than the first day of each month utilizing the format contained in enclosure (1) and per the schedule contained in paragraph 3.a.(2) of this Order.

(2) Negative reports are required.

c. SOMS and VMFT-401 Commanding Officers

(1) Submit the Squadron Monthly 120 Day CADS/AEPS Projection Report not later than the first day of each month to the Commanding Officer, Marine Corps Air Station Yuma, AZ (Weapons Officer), utilizing the format contained in enclosure (2) and the schedule contained in Paragraph 3.a.(2) of this Order.

(2) Negative reports are required.

d. Squadron Commanders (all) - Tenant and Deployed

(1) CADS/AEPS requested for a particular month must be drawn by the last day of that month. Requests for issue subsequent to the end of the projected period must be accompanied by special CADS/AEPS request using enclosure (3) of this Order.

(2) Requisition CADS/AEPS by aircraft bureau number (via parent MALS if applicable), using the forms outlined in enclosure (4).

(3) Ensure all expired CADS/AEPS are turned in to Station Weapons (via parent MALS if applicable), within five working days of receipt of replacement items. CADS/AEPS are to be returned in their original containers. Ensure all safety devices are installed and containers are marked to reflect their actual content.

(4) An Unserviceable/Repairable Tag (DD1577-2) shall be completed and attached to the turn-in container.

(5) Immediate Requests. Immediate replacement requests will be used for expended CADS (accidentally discharged only) or for the replacement of damaged CADS/AEPS when such damage is caused or discovered during maintenance, upon issue or during installation. Submit requests and requisitions utilizing the form contained in enclosure (3). Attach a copy of the appropriate Hazardous Material Report (HMR) or Explosive Mishap Report (EMR) to the request prior to its submission.

(6) Special Requests. Special requests will be used for errors in aircraft log books, miscalculations of expiration dates or when new aircraft are received after a 120 day projection has been submitted. Special requests will be honored within a 30 day period out of on-hand stocks, if available. Requests shall include the reason for submission. Submit requests per the instructions in this Order using enclosure (3).

5. Concurrence. The Commanding Officers of MAG-13, MALS-13, MAWTS-1, MWSS-371, VMFT-401, 2d LAAM Bn, and MACS-7 concur in and make this Directive applicable to their respective Commands.

W. H. HANSEN
By direction

DISTRIBUTION: B

Sample MAG-13 Monthly Consolidated 120 Day
CADS/AEPS Projection Report

UNIT HEADING

13500
Date

From: Commanding Officer, Marine Aircraft Logistics Squadron 13
To: Commanding Officer, Marine Corps Air Station Yuma (Weapons Officer)

Subj: MALS-13 CONSOLIDATED 120 DAY CADS/AEPS PROJECTION FOR THE MONTH OF _____

Ref: (a) WgO 13500.2B
(b) StaO 13500.1

Encl: (1) 120 Day CAD Projection Report for VMA-211
(2) 120 Day CAD Projection Report for VMA-214
(3) 120 Day CAD Projection Report for VMA-311
(4) 120 Day CAD Projection Report for VMA-513

1. Per the references and based on enclosures (1) through (4), the following consolidated CAD request is submitted:

a. CADS

NOMEN	NALC DODIC	QUANTITY REQUESTED

b. AEPS

NALC DODIC	DEVICE LOT NR	QUANTITY REQUESTED

ENCLOSURE (1)

Sample Squadron Monthly 120 Day CADS/AEPS Projection Report
(VMFT-401 and SOMS)

UNIT HEADING

13500
Date

From: Commanding Officer, (appropriate squadron)
To: Commanding Officer, Marine Corps Air Station Yuma, (Weapons Officer)

Subj: MONTHLY 120 DAY CADS/AEPS PROJECTION FOR THE MONTH OF _____

Ref: (a) StaO 13500.1

1. Per the reference and based on a review of assigned aircraft log books/parachute history cards, the following report is submitted:

a. CADS

ACFT BUNO	NALC DODIC	EXPIRATION DATE	QUANTITY REQUIRED	DATE ACTUALLY REQUIRED

b. AEPS

ACFT BUNO	NALC DODIC	DEVICE LOT NR	EXPIRATION DATE	QUANTITY REQUIRED	DATE ACTUALLY REQUIRED

ENCLOSURE (2)

Sample Immediate/Special CADS/AEPS Request

UNIT HEADING

13500
Date

From: Commanding Officer, (appropriate aircraft squadron)
To: Commanding Officer, MCAS Yuma, (Weapons Officer)
Via: Commanding Officer, MALS-13

Subj: IMMEDIATE/SPECIAL CADS/AEPS REQUEST*

Ref: (a) StaO 13500.1

1. (For immediate CAD request, include DTG of EMR/Explosive incident report.)

2. (For special CAD request, include reason for submission.)

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* In the subject line, use either IMMEDIATE CADS/AEPS REQUEST or SPECIAL CADS/AEPS REQUEST as appropriate.

ENCLOSURE (3)

Standard Form 344 Multiuse
Requisitioning/Issue System Document

DOCUMENT IDENTIFICATION

1. DOC. IDEN. (1-3)	2. ROUTING IDEN. (4-6)	3. M&S (7)	DOCUMENT NUMBER 9-10 REQUISITIONER (30-35)	DOCUMENT NUMBER 11. DATE (36-39)	13. DEM (44)	14-15F SUPPLEMENTARY ADDRESS (45-50)	16F SIG (51)	17. FUND (52-53)	18F DISTRIBUTION (54-56)	19 PROJECT (57-59)	20. PRIORITY (60-61)	21 REQ'D DELIVERY DATE (62-64)
AOA	N96		XXXXXX	4 DIGIT		N62974	A	Y6		876	13	3 DIGIT

SIGNATURE *(If required)*
SQUADRONS UNIT
AUTHORIZED SIGNATURE TO REQUISITION

REQUISITION DATA

STOCK NUMBER 4 FSC (8-11)	STOCK NUMBER 5. NIIN (12-20)	STOCK NUMBER 6. ADD-T'N'L (21-22)	7. UNIT OF ISSUE (23-24)	8. QUANTITY (25-29)	12 SERIAL (40-43)	14-15V SUPPLEMENTARY ADDRESS (45-50)	16V SIG (51)	18V DISTRIBUTION (54-56)	19V PROJECT (57-59)	22 ADVICE (65-66)	70	71	23 REMARKS
XXXX	XX-XXX-XXXX		XX	5 DIGIT	4 DIGIT			O 2 E			A		XXXX
								O 2 T					
								O 8 E					
								H O T					

NOTE: Entries in shaded blocks may be in either the FIXED (F) or VARIABLE (V) sections—NEVER in both.

NOTE *** THIS FORM CAN BE USED FOR ORDERING MORE THAN ONE DISTRIBUTION CODE AS SHOWN ABOVE. THE CODE H O T IS USED WHEN ORDERING GROUND ORDNANCE. THIS DOCUMENT IS FILLED OUT AS SHOWN WITH THE X'S FILLED IN WITH THE PROPER INFORMATION. THE ABOVE DISTRIBUTION CODES ARE EXAMPLES OF THE DIFFERENT KINDS OF CODES THAT CAN BE USED. THE AUTHORIZED SIGNATURE TO RECEIPT FOR WILL BE PLACED IN THE REMARKS COLUMN. BLOCK 71 WILL BE LEFT BLANK.

MULTIUSE STANDARD REQUISITIONING/ISSUE SYSTEM DOCUMENT

344-103

STANDARD FORM 344
FEB 1974 EDITION
GENERAL SERVICES ADMINISTRATION
FPMR (41 CFR) 101-26.2

☆ U.S. GOVERNMENT PRINTING OFFICE : 1984 O - 421-526 (219)

Enclosure (4)