



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION
BOX 99100
YUMA, ARIZONA 85369-9100

StaO 6610.1D
3HA
07 APR 1997

STATION ORDER 6610.1D

From: Commanding Officer
To: Distribution List

Subj: NOTIFICATION PROCEDURES FOR FAILURE TO REPORT FOR DENTAL
APPOINTMENTS

Ref: (a) Manual of the Medical Department, Chapter 6 (NOTAL)
(b) MCO P1050.31D
(c) MCO 1326.6A

Encl: (1) Dental Appointment Card
(2) Notification of Dental Appointment Failure

1. Purpose. To establish procedures to reduce the number of dental appointment failures.

2. Cancellation. StaO 6610.1C.

3. Background. Reference (a) outlines the policy and standards of the Navy Medical Command for Navy/Marine Corps service members. References (b) and (c) further outline the Marine Corps policy concerning required dental classification for specific programs for Marine Corps personnel. It is not unrealistic to have all service members in at least class 2 category; those individuals requiring minimal treatment such as routine cleaning. However, for various reasons, a number of Navy and Marine Corps personnel fail to keep, or cancel at the last minute, appointments the individual has mutually made with the Detachment Dental Clinic. Because of these failures and cancellations, much of the professional capacity is not effectively utilized. The end result is that there are service members with oral conditions that are substandard which, if not treated, could effect the daily effectiveness and combat readiness of a particular unit.

4. Action

a. Dental Appointment Card

(1) After examination, personnel requiring an appointment will be given one copy of the dental appointment card as shown in enclosure (1). A copy will be placed in the members record and a copy will be made for

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the members unit. It is the responsibility of the individual units to pick up their respective copies. Unit copies are posted daily at the Detachment Dental Clinic. Copies can be picked up between 0700 and 1600 daily.

(2) If the individual is unable to keep the appointment, the individual must cancel the appointment twenty-four hours in advance, so other personnel may be appointed in that time frame.

(3) Cancellations within twenty-four hours are considered the same as a failure, since the allotted time cannot be effectively rescheduled.

b. Dental Appointment Failure Notification Letter. The dental appointment failure notification letter, enclosure (2), will be sent to the individual's Sergeant Major reporting his/her failure to keep the scheduled appointment for treatment.

c. Commanding Officers will initiate appropriate action to assist in reducing further failures or last minute cancellations. Action may include Non-Judicial Punishment if deemed appropriate.

5. Summary of Revision. On paragraph 4(b)(1), individual's NCOIC was changed to Sergeant Major. CSSD-16 was removed from Enclosure (2) letter head.

6. Concurrence. The Commanding Officers of MAG-13, 1st LAAMBN, MWSS-371 and MACS-7 concur in and make this directive applicable to all their Commands.


C. J. TURNER

DISTRIBUTION: A

DENTAL APPOINTMENT CARD

INSTRUCTIONS

1. Please meet the appointment(s) made for you promptly.
2. Bring this slip with you and give it to the appointment clerk.
3. If you are unable to keep this appointment, cancel it at least 24 hours in advance.

PHONE NUMBERS

NAVAL DENTAL CLINIC CAMP PENDLETON

Headquarters Clinic	Bldg 13128	Ext. 5992/5782
Del Mar Clinic	Bldg. 210735	Ext. 2569
San Onofre Clinic	Bldg. 520448	Ext. 7455
Edson Range Clinic	Bldg. 31515	Ext. 2331
Barstow Branch Clinic	Bldg. 17D	Ext. 6597/6598
Tustin Branch Clinic	Bldg 1	Ext. 7379
Chappo Clinic	Bldg 22190	Ext. 3187

1ST DENTAL COMPANY CAMP PENDLETON

Margarita Clinic	Bldg. 33306	Ext 3417/3768
Las Pulgas Clinic	Bldg. 43506	Ext. 4950
San Mateo Clinic	Bldg. 62306	Ext. 7479
Las Flores Clinic	Bldg. 41352	Ext. 2766
Horno Clinic	Bldg. 53506	Ext. 7465

13TH DENTAL COMPANY, MCAS, EL TORO

Main Dental Clinic	Bldg. 439	Ext 559-3987
MAG 11 Dental Clinic	Bldg 105	Ext. 559-2663
MAG 13 Dental Clinic	Bldg. 457	Ext 559-3657

23RD DENTAL COMPANY, 29 PALMS

29 Palms Branch Clinic	Bldg 1552	Ext. 6251
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NAME OF PATIENT <i>(Last, first, middle initial)</i>	GRADE-RATE
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ORGANIZATION	DUTY PHONE	DATE ISSUED
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APPOINTMENT DATE

DAY	DATE	HOUR	DOCTOR
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Date: _____

MEMORANDUM

From: Officer in Charge, Detachment 13th Dental Company, Yuma, AZ
To: Sergeant Major, _____

Subj: **NOTIFICATION OF DENTAL APPOINTMENT FAILURE**

1. The individual named below, attached to your command, failed their dental appointment on the date indicated:

_____	_____	_____	_____
Name	Rank/Grade	SSN	Appointment Date and Time

2. Failure of a dental appointment is a serious offense. In addition to having a negative impact on the dental readiness of your command, it results in lost treatment time for all Marines and Sailors attached to the Marine Corps Air Station. At your option, this can be punishable under the UCMJ as a violation of Article 86.

3. Failed appointments are noted in the member's dental record for tracking purposes. Additionally, the failure will be reflected in the regular liaison report which is submitted to the Commanding Officers.

S. M. PARKER

ENCLOSURE (2)