UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
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StaO 4011.1
3KD
30 SEP 1998

STATION ORDER 4011.1

From: Commanding Officer
To: Distribution List

Subj: HAZARDOUS MATERIAL MINIMIZATION PROGRAM

Ref: (a) CNO ltr 5090 of 25 Apr 95
(b) NAVSUPSYSCOMD CHRIMP MANUAL
(c) MCBul 4440 (CMC Msg 2902392 May 97)
(d) NAVSUPINST 4200.89C
(e) OPNAVINST 5090.1B
(f) MCO P5090.2B

1. Purpose. To provide guidance and instructions pertaining to the operation of the Hazardous Material Minimization Program.

2. Information. Reference (a) sets forth policy guidelines concerning the implementation of the Emergency Planning and Community Right-to-Know Act (EPCRA) of 1990. The EPCRA calls for DoD Activities to comply with all environmental regulations. It also calls for DoD Activities to reduce the quantity of hazardous waste generated through the minimization of hazardous material stocks and the identification of nonhazardous materials as alternatives. Reference (b) is the Naval Supply Systems Command Consolidated Hazardous Material Re-utilization and Inventory Management Program (CHRIMP). CHRIMP is designed to minimize material entering the waste stream, to maintain necessary hazardous material in minimum quantities, to centralize hazardous material management and to provide methods for cost avoidance/savings.

3. Action. Reference (c) mandates the implementation of Hazardous minimization programs on all Marine Corps Installations. The Supply Department MCAS Yuma will implement the CHRIMP Program utilizing the guidelines contained in reference (a) through (f). In accordance with reference (c) the MCAS Yuma Supply Officer will establish a Hazardous Consolidation Material Committee composed of Station and Tenant activities. Committee personnel will examine possible means of reducing hazardous material stock levels and make alternative recommendations for non-hazardous material.

4. Procedures and Responsibilities. The Supply Department Hazardous Material Branch will be the point of entry for all hazardous material requisitions and requests by tenant and station units aboard MCAS Yuma.

Customers may check with Hazardous Material Branch personnel to determine the availability of material by phone. Available material may be ordered by E-mail at HAZMAT@PLANNING@MCAS YUMA or by FAX at 341-6002.

a. The Hazardous Material Branch will carry three classes of material:

(1) Navy Stock Funds (NSF) "A" condition HAZMAT. These are items processed by FISC San Diego and Station Supply Customer Service.

(2) Cost Avoidance (C/A) Reuse HAZMAT. These are items available to authorized customers "Free" of charge through the Hazardous Inventory Control System (HICS) program.

(3) "A" Condition Reuse. A revolving fund will be established and used to purchase replenishment material. Station and tenant activities will contribute to the revolving fund to replenish "A" condition reuse based on their actual usage, over a two month period. Tenant Commands will contribute to the fund on a quarterly basis. Hazardous Material Branch personnel will manage "A" condition reuse stock to ensure that material replenished meets, but does not exceed, the two month usage criteria.

b. The Hazardous Material Branch will coordinate the turn in of all excess hazardous material beyond what is needed for a two week supply. This material will be placed into the reuse facility and will be issued, at no cost, to any activity requiring it.

(1) During normal working hours, deliveries will be made from on hand stocks within four hours of notification that the material is needed. If requested material in not available from stock, Hazardous Material Branch will research availability and obtain material via fastest traceable means.

(2) After normal working hours any emergency request will be handled by the Station Supply Duty personnel. To contact Supply Duty personnel call the beeper at 328-2828 extension 220, wait for the tone and dial the phone # where you can be reached.

(3) Empty hazardous material containers will be disposed of in accordance with current instructions relating to the disposal of hazardous material/waste containers.

c. Authorized Users Lists (AUL)

(1) The Hazardous Material Branch will maintain the Authorized Users Lists (AUL) which will be provided by all station activities requiring hazardous material. Each station activity will provide the Supply Officer with the AUL and list of hazardous material normally used by the activity in day to day business. AULs and lists of hazardous material will be updated and reviewed by the units as personnel or the unit's requirements change.

(2) The Hazardous Material Branch will screen all documents against the AUL and determine if the material is available in reuse or is available from the FISC regional Bulletin Board system. Material will then be issued or ordered according to availability. System items will be processed into the supply system.

d. Credit Cards

(1) Hazardous Material will not be purchased by unit credit card holders. When material cannot be procured through reuse or the supply system, HAZMAT personnel may use the government IMPAC credit card to purchase hazardous material. HAZMIN personnel must comply with the instructions contained in reference (c).

(2) All credit card purchases of hazardous material must be checked against the authorized use lists and be approved by the designated HAZMAT official. HAZMIN personnel must have the contractor, or requesting unit provide a Material Safety Data Sheet. Once the request is approved, the credit card holder must inform the vendor that he may not change or substitute the material ordered and that the shipping container must meet the criteria for hazardous material packaging.

e. Issue and Return of Material

(1) All items issued from Hazardous Material Branch will be barcoded for waste stream tracking of empty containers. End user Hazardous Waste Coordinators will be responsible for making Hazardous Waste determination on empty containers and insuring compliance with all regulations and recycling requirements throughout the disposal process.

(2) Any hazardous material items found in an MCAS Yuma work space without a barcode will be confiscated.

(3) Station Environmental Department, Hazardous Material Branch, and Station Safety personnel are designated by the Commanding Officer, Marine Corps Air Station, Yuma to enter work spaces aboard the station and inspect for unauthorized hazardous material. Work centers may be granted waivers for compliance with this order entirely or for specific items if obtained in writing from the Commanding Officer, Marine Corps Air Station, Yuma.

f. The Hazardous Material Branch is responsible for compliance with all environmental regulations contained in reference (c) through (f), pertaining to the handling and storage of hazardous material. All instructions concerning compatibility of storage and safety readiness will be complied with.

g. Station activity and tenant organization Hazardous Material Coordinators are responsible to ensure that their activities limit on hand hazardous material quantities to a maximum two week supply.

5. Applicability. This instruction does not pertain to LOX Nitrogen, gases, or liquid fuels.

6. Concurrence. The Commanding Officers of MAG-13, MAWTS-1, MACS-7, MWSS-371, CSSD-16 and VMFT-401 concur in and make this Order applicable to their respective Commands.

G. J. TURNER

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